

Sentencing Guidelines Cover Sheet

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2009.

◆ OFFENDER

First: _____ Middle: _____

Last: _____ Suffix: _____

Date of Birth: _____ / _____ / _____ Social Security Number: _____ - _____ - _____
Month Day Year

CCRE: V A _____ PSI Number: _____
For Use by Probation Officer

◆ COURT

Judicial Circuit: _____ City/County: _____ FIPS Code: _____

Judge's Name: _____ Office Use Only

Preparer Name: _____ Preparer Title: Commonwealth's Attorney Probation Officer

Prosecuting Commonwealth's Attorney: _____ Defense Attorney: _____

◆ CONVICTIONS

Offense	Counts	VCC	Offense Date
Primary Offense:	<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/> <small>Month Day Year</small>
Additional Offenses:	<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Primary Offense Code Section : § _____ Docket Number: _____

◆ METHOD OF ADJUDICATION

Jury Trial → Sentence Set by Jury: Life Sentence
Enter Sentence Years Months Days

Bench Trial Guilty Plea Alford Plea/Nolo contendere

◆ SENTENCING GUIDELINES RECOMMENDATIONS

Section B

- Probation / No Incarceration
- Incarceration 1 Day to 3 Months
- Incarceration 1 Day to 6 Months
- Incarceration 3 to 6 Months
- Probation / No Incarceration or Incarceration to 6 Months

Mandatory Minimum _____

Section C

- Life Sentence
- Incarceration *(Enter Midpoint and Range Below)*

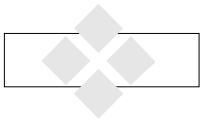
Range Midpoint
Years Months

Sentence Range TO
Years Months Years Months

Recommendation Adjusted for Mandatory Minimum

◆ NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- Recommended for Alternative Punishment Not Applicable
- NOT Recommended for Alternative Punishment



Final Disposition Fill in after sentence has been pronounced.

◆ SENTENCE

	Years	Months	Days	
Total Time Imposed Before Suspension <input type="checkbox"/> Life Sentence +	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Total Time to Serve (effective) <input type="checkbox"/> Life Sentence +	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Sentenced to Time Served
Post Release Term §18.2 -10	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Post Release Supervision Period §19.2 - 295.2 (A)	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Probation Period (Supervised) §19.2 - 303 <input type="checkbox"/> Indefinite	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Check all that apply

- Incarceration Sentence to Run Concurrently With Another Sentencing Event
- Written Plea Agreement Accepted Oral Sentence Recommendation Accepted
- Restitution \$, , . Fine \$, , .

Other Sentencing Programs (Check all that apply)

- Day Reporting
- Diversion Center Incarceration
- Electronic Monitoring
- Unsupervised Probation
- §18.2-251
- Community-Based Program _____
Specify type or name of program
- Detention Center Incarceration
- Drug Court
- Intensive Probation
- Youthful Offender
- Other _____
Specify type or name of program

Office Use Only

<input type="text"/>	<input type="text"/>
----------------------	----------------------

◆ REASON FOR DEPARTURE

Must be completed pursuant to §19.2-298.01(B)

Office Use Only

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

◆ SENTENCING DATE

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
<small>Month</small>		<small>Day</small>		<small>Year</small>

Judge's Signature

◆ ATTACH COURT ORDER AND MAIL

Pursuant to §19.2-298.01(E) _____

After sentencing, send to:

Virginia Criminal Sentencing Commission • Fifth Floor • 100 North Ninth Street • Richmond, Virginia 23219

Office Use Only

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<small>Error Code</small>	<small>Audit Code</small>	<small>PSI</small>	<small>Misc.</small>

Miscellaneous Section A

Offender Name: _____

◆ Primary Offense

- A. Burn unoccupied dwelling/church (1 count) 6
- B. Burning of personal property, standing grain, etc., value \$200 or more
 - 1 count 2
 - 2 counts 6
- C. Threatening to bomb, burn or explode (1 count) 1
- D. Threat by letter, communication or electronic message (1 count) 3
- E. Child neglect/abuse, serious injury
 - 1 count 3
 - 2 counts 7
- F. Gross, reckless care of child (1 count) 1
- G. Cruelty and injury to child (1 count) 2
- H. Failure to appear in court for felony offense
 - 1 count 1
 - 2 counts 4
- I. Perjury, falsely swear an oath (1 count) 1
- J. Possession or sale of Schedule III drug or marijuana by prisoner (1 count) 3
- K. Escape from correctional facility (1 count) 7
- L. Maliciously shoot, throw missile at train, car, etc. (1 count) 1
- M. Damage/destroy any property or monument \$1,000 or more (1 count) 2

Score

0	
---	--

◆ Primary Offense Additional Counts Total the maximum penalties for counts of the primary not scored above

- Years:
- 5 - 7 1
 - 8 - 18 2
 - 19 - 28 3
 - 29 - 38 4
 - 39 or more 5

0	
---	--

◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years:
- Less than 1 0
 - 1 - 7 1
 - 8 - 18 2
 - 19 - 28 3
 - 29 - 38 4
 - 39 or more 5

0	
---	--

◆ Victim Injury

Primary offense with VCC prefix other than "FAM"	Points
Threatened, emotional, or physical	1
Serious physical	2

Primary offense with VCC prefix "FAM"	Points
Threatened, emotional, or physical	2
Serious physical	5

0	
---	--

◆ Mandatory Firearm Conviction for Current Event If YES, add 6

0	
---	--

◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years:
- Less than 2 0
 - 2 - 38 1
 - 39 or more 2

0	
---	--

◆ Prior Incarcerations/Commitments If YES, add 4

0	
---	--

◆ Legally Restrained at Time of Offense

Primary offense other than felony vandalism-damage to property \$1,000 or more	Points
None	0
Other than post-incarceration supervision	2
Post-incarceration supervision	5

Primary offense felony vandalism-damage to property \$1,000 or more	Points
Any legal restraint	1

0	
---	--

SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS FELONY VANDALISM DAMAGE TO PROPERTY \$1,000 OR MORE

◆ Prior Vandalism Convictions/Adjudications

- Misdemeanor vandalism 1
- Felony vandalism 2
- Both felony and misdemeanor vandalism 3

0	
---	--

Total Score

If total is 8 or less, go to **Section B**. If total is 9 or more, go to **Section C**.

--	--

Miscellaneous Section B

Offender Name: _____

◆ Primary Offense

- A. Burn unoccupied dwelling/church (1 count) 6
- B. Burning of personal property, standing grain, etc., value \$200 or more (1 count) 6
- C. Threatening to bomb, burn or explode (1 count) 6
- D. Threat by letter, communication or electronic message (1 count) 7
- E. Child neglect/abuse, serious injury (1 count) 3
- F. Gross, reckless care of child (1 count) 2
- G. Cruelty and injury to child (1 count) 2
- H. Failure to appear in court for felony offense (1 count) 10
- I. Perjury, falsely swear an oath (1 count) 7
- J. Possession or sale of Schedule III drug or marijuana by prisoner (1 count) 7
- K. Escape from correctional facility (1 count) 10
- L. Maliciously shoot, throw missile at train, car, etc. (1 count) 7
- M. Damage/destroy any property or monument \$1,000 or more (1 count) 8

Score

--	--

◆ Primary Offense Additional Counts Total the maximum penalties for counts of the primary not scored above

Primary offense other than felony vandalism-damage to property \$1,000 or more

Years	Points
5 - 9	2
10 - 19	3
20 - 29	4
30 - 39	5
40 or more	6

Primary offense felony vandalism-damage to property \$1,000 or more

Years	Points
5 - 9	1
10 - 19	2
20 - 29	3
30 - 39	4
40 or more	5

0	
---	--

◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 1 0
- 1 - 9 2
- 10 - 19 3
- 20 - 29 4
- 30 - 39 5
- 40 or more 6

0	
---	--

◆ Victim Injury

Primary offense with VCC prefix other than "FAM"

	Points
Threatened, emotional, or physical	2
Serious physical	3

Primary offense with VCC prefix "FAM"

	Points
Threatened, emotional, or physical	9
Serious physical	10

--	--

◆ Legally Restrained at Time of Offense

If YES, add 1 →

0	
---	--

SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS FELONY VANDALISM DAMAGE TO PROPERTY \$1,000 OR MORE

◆ Prior Incarcerations/Commitments

If YES, add 1 →

0	
---	--

Total Score

See **Miscellaneous Section B Recommendation Table** to convert score to guidelines sentence.

--	--

Miscellaneous Section C

Offender Name: _____

Primary Offense _____

Prior Record Classification

Category I Category II Other

A. Burn unoccupied dwelling/church (1 count).....	68	34	17
B. Burning of personal property, standing grain, etc., value \$200 or more (1 count).....	32	16	8
C. Threatening to burn, bomb or explode (1 count).....	32	16	8
D. Threat by letter, communication or electronic message (1 count).....	40	20	10
E. Child neglect/abuse, serious injury (1 count).....	32	16	9
F. Gross, reckless care of child (1 count).....	28	14	7
G. Cruelty and injury to child (1 count).....	28	14	7
H. Failure to appear in court for felony offense (1 count).....	32	16	8
I. Perjury, falsely swear an oath (1 count).....	12	6	3
J. Possession or sale of Schedule III drug or marijuana by prisoner (1 count).....	32	16	8
K. Escape from correctional facility (1 count).....	40	20	10
L. Maliciously shoot, throw missile at train, car, etc. (1 count).....	32	16	8
M. Damage/destroy any property or monument \$1,000 or more (1 count).....	32	16	8

Score

▼

0		
---	--	--

Primary Offense Additional Counts Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5,10 (years) 1

--	--	--

Additional Offenses Assign points to each additional offense (including counts) and total the points

Maximum Penalty: Less than 5 (years) 0

5, 10 1

20 2

30 3

40 or more 5

--	--	--

Firearm Used or Brandished _____ If YES, add 2 →

0	0	
---	---	--

Victim Injury _____

Primary offense with VCC prefix other than "FAM"	Primary offense with VCC prefix "FAM"
Threatened or emotional 2	Threatened or emotional 6
Physical 4	Physical 7
Serious physical 5	Serious physical 10

▼

0	0	
---	---	--

Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 20 (years) 0

20, 30, 40 or more 1

0	0	
---	---	--

Prior Felony Convictions/Adjudications Against Person _____

Number: 1 1

2 2

3 3

4 4

5 or more 5

0	0	
---	---	--

Prior Felony Convictions/Adjudications with the Same VCC Prefix as Primary Offense _____

Number: 1 2

2 4

3 6

4 8

5 or more 10

0		
---	--	--

Legally Restrained at Time of Offense _____ If YES, add 2 →

0	0	
---	---	--

Total Score _____

--	--	--	--

See Miscellaneous Section C Recommendation Table for guidelines sentence range.